

MONTHLY REPORT

JUNE 2022



OIG

**NEW ORLEANS
OFFICE OF INSPECTOR GENERAL**

**EDWARD MICHEL, CIG
INSPECTOR GENERAL**

ADMINISTRATION DIVISION



1,863

Number of registered Twitter followers

ADMINISTRATION

The Office Manager is responsible for the following ongoing tasks:

- Human Resources
 - Coordinating the hiring process
- Finance
 - Managing and refining the OIG budget
- Procurement Process
 - Communicating with OIG vendors
 - Processing requisitions to create purchase orders
 - Overseeing the timely payment of OIG expenditures
- Operations
 - Coordinating with the OIG's landlord and various City departments on administrative matters

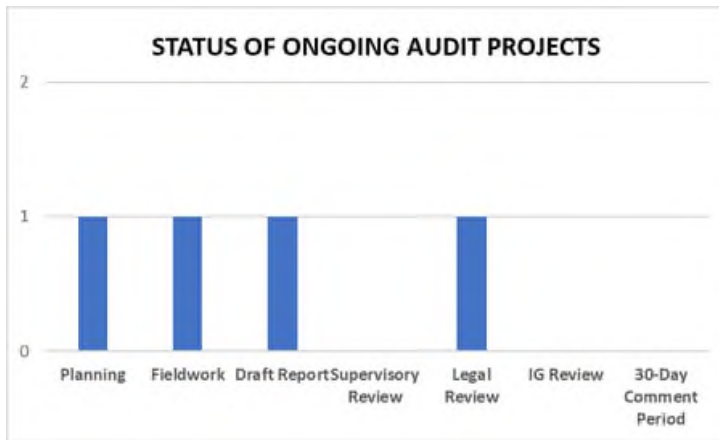
INFORMATION SECURITY

The OIG Information Security Specialist is responsible for the following tasks to maintain the OIG's information technology (IT) integrity

- Technical Support
- Hardware and Software Updates
- Communication and Coordination
- Consultation for IT Purchases

AUDIT & REVIEW DIVISION

The Audit and Review Division conducts financial audits, attestations, compliance, and performance audits of City programs and operations. Auditors test for appropriate internal controls and compliance with laws, regulations and other requirements.



The Audit and Review Division has the following projects in process:

- Department of Public Works (DPW)/SW&B Coordination
- Orleans Parish Communications District (OPCD) Expenditures
- Orleans Parish Sheriff's Office
- Safety and Permits City Employee Inspections

Project Phase Descriptions:

Planning - includes background research, data gathering, initial interviews, and/or internal controls assessment.

Fieldwork - includes data and statistical analyses, interviews, testing of procedures, onsite observations, and/or physical inspections.

Draft Report - includes data and statistical reviews, documenting fieldwork results, initial report writing, revisions and internal Quality Assurance Review (QAR) prior to supervisory review.

Supervisory Review - includes the review by both Deputy Inspector General and First Assistant Inspector General to ensure sufficiency and appropriateness of evidence, adequate fieldwork procedures, and proper conclusions, content, presentation and readability.

Legal Review - Report review by in-house General Counsel and/or outside Legal Counsel to ensure appropriate and proper legal citations and/or interpretations.

IG Review - Report review by the Inspector General based on corrections and recommended changes resulting from the Legal Review.

30-Day Comment Period - 30-day deadline for the department to review the draft report and submit management responses for inclusion in the final report.

MEASURING PROGRESS

AUDIT AND REVIEW DIVISION

The following information provides a summary of the Audit Division's project phase and a summary of the audit objectives.

Project Name	Project Phase ¹	Anticipated ² Completion Date
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DPW/S&WB Coordination	Legal Review	07/31/2022
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Summary of Objectives: To determine if the City of New Orleans and S&WB have sufficient policies and procedures relevant to coordinating the \$2 billion Capital Improvement Program and that the internal controls are operating effectively.

Orleans Parish Communications District	Fieldwork	Ongoing
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Summary of Objectives: To determine if management's internal controls are designed properly and implemented and operating effectively to ensure expenses and disbursements were business-related and allowed by law.

Orleans Parish Sheriff's Office	Planning	Ongoing
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Summary of Objectives: To be determined.

Safety & Permits City Employee Inspections	Draft Report	Ongoing
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Summary of Objectives: To determine if City employees performed on-site inspections at various locations.

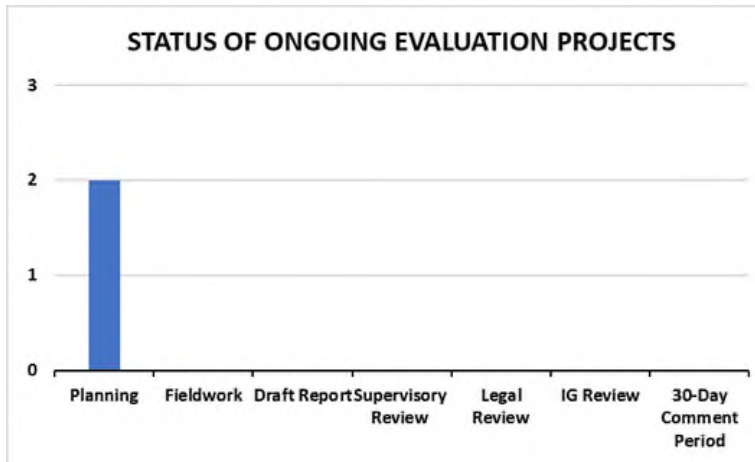
Footnotes:

1 - Project phase determination is based on the objective(s), scope, and methodology for each project. It is not determined by a standard set of hours and/or phase deadline.

2 - The completion date may be re-evaluated if necessary.

INSPECTIONS & EVALUATIONS DIVISION

The Inspections and Evaluations Division works to increase the efficiency, effectiveness, transparency, and accountability of City programs, agencies, and operations. Evaluators conduct independent, objective, empirically based and methodically sound inspections, evaluations, and performance reviews.



The Inspections & Evaluations Division has the following projects in process:

- New Orleans Police Department (NOPD) Violent Crime Response Analysis
- CNO Employee Time and Attendance Reporting

Project Phase Descriptions:

Planning - includes background research, data gathering, initial interviews, and/or internal controls assessment.

Fieldwork - includes data and statistical analyses, interviews, testing of procedures, onsite observations, and/or physical inspections.

Draft Report - includes data and statistical reviews, documenting fieldwork results, initial report writing, revisions and internal Quality Assurance Review (QAR) prior to supervisory review.

Supervisory Review - includes the review by both Deputy Inspector General and First Assistant Inspector General to ensure sufficiency and appropriateness of evidence, adequate fieldwork procedures, and proper conclusions, content, presentation and readability.

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IG Review - Report review by the Inspector General based on corrections and recommended changes resulting from the Legal Review.

30-Day Comment Period - 30-day deadline for the department to review the draft report and submit management responses for inclusion in the final report.

MEASURING PROGRESS

INSPECTIONS AND EVALUATIONS DIVISION

The following information provides a summary of the Inspections and Evaluations Division's project phase and a summary of the each project's objectives.

Project Name	Project Phase ¹	Anticipated ² Completion Date
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CNO Employee Time and Attendance Reporting

Planning

Ongoing

Summary of Objectives: To determine whether the City has policies, procedure, and controls to ensure that Time and Attendance is reported accurately.

NOPD Violent Crime Response Analysis

Planning

Ongoing

Summary of Objectives: To assess the NOPD's response to violent crimes in the City in relation to best practices and industry standards.

Footnotes:

1 - Project phase determination is based on the objective(s), scope, and methodology for each project. It is not determined by a standard set of hours and/or phase deadline.

2 - The completion date may be re-evaluated if necessary.

INVESTIGATIONS DIVISION

ADMINISTRATIVE INVESTIGATIONS (JUNE HIGHLIGHTS)

Issued a Request for Documents to the Equipment Maintenance Division for a list of City vehicles which were permanently taken out of service in 2021.

Issued a Request for Documents to the Sewerage and Water Board regarding delinquent water bill accounts.

Issued a letter to the City Attorney Office regarding a question concerning preservation of records.

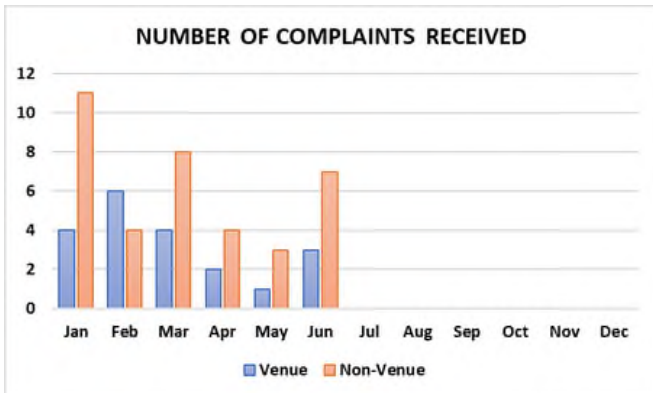
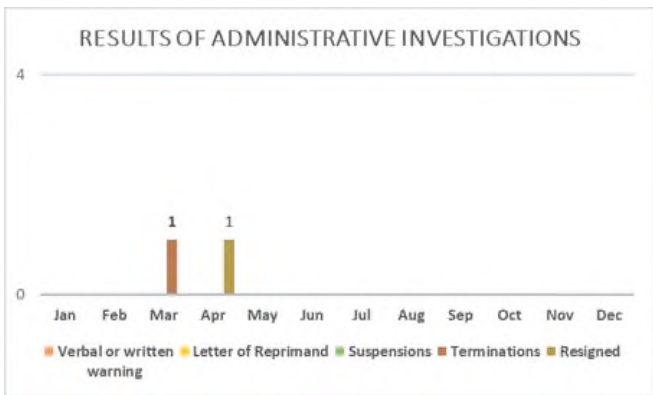
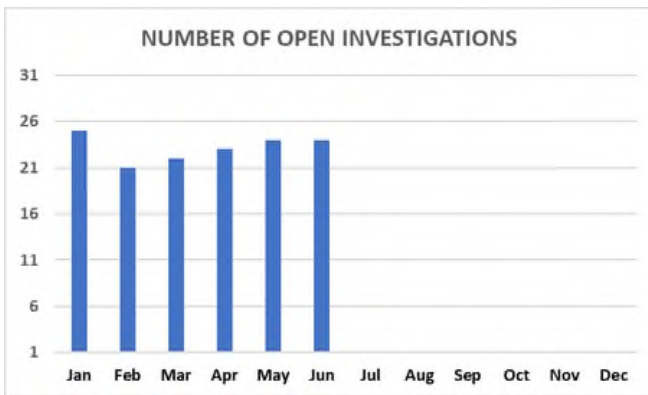
Issued a letter to the Assessor's Office concerning a homeowner receiving a homestead exemption who does not occupy the residence.

Issued a letter to the Assessor's Office concerning eight (8) residential properties which continued to receive a homestead exemption and senior freeze reduction despite the listed homeowner reportedly being deceased. The total number of residential properties submitted for 2022 is 36. Assessor's Office acknowledged receipt of the letter.

MEASURING PROGRESS

INVESTIGATIONS DIVISION

The Investigations Division conducts criminal and administrative investigations involving City of New Orleans employees, contractors, and vendors that receive City funds. Investigators also work with local, state, and federal partners to conduct joint investigations. The Investigations Division is also available to provide fraud awareness training to City employees and to engage in other outreach programs with businesses and citizens.



Venue: Matters that the OIG has the jurisdiction to investigate

Non-Venue: Matters outside of the OIG's jurisdiction

2022 BUDGET

Funding:	\$3,581,754	
Expenditures:	Encumbered Amount	Actual Amount
Personnel	\$2,146,486	\$809,649
Operating	\$285,267	\$54,942
Total Expenditures	\$2,431,753	\$864,591
Fund Balance	\$1,150,001	

As of 06/29/2022

OIG ON SOCIAL MEDIA

🔄 New Orleans OIG Retweeted



FBI New Orleans  @FBINewOrleans · Jun 23

Doug Williams, #FBI New Orleans Special Agent in Charge delivered the opening remarks during our Teen Academy this morning. Our Teen Academy program allows high school students an opportunity to get a comprehensive look into today's FBI. fbi.gov/contact-us/fie...



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New Orleans OIG @NOLA0IG · Jun 18

The New Orleans OIG is hiring an office manager!

governmentjobs.com/careers/neworl...



🔄 1



OIG ON SOCIAL MEDIA



FBI New Orleans @FBINewOrleans · Jun 16

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The #FBI is Offering a Reward of up to \$50,000 for Information Related to the Death of Shamia Little.

If you have any information related to the homicide of Shamia Little, please call 1-800-CALL-FBI (1-800-225-5324), or submit a tip at tips.fbi.gov



SEEKING INFORMATION

SHAMIA LITTLE

Homicide Victim
Shreveport, Louisiana
July 6, 2021



REWARD

The FBI is offering a reward of up to \$50,000 for information leading to the identification, arrest, and conviction of the individual(s) responsible for the homicide of Shamia Little.

DETAILS

The Federal Bureau of Investigation's New Orleans Field Office is seeking information regarding the death of Shamia Little. The 17-year-old student was last seen alive the night of July 6, 2021, at approximately 10 p.m., at Douglas Williams Park (Kennedy Drive and Jacob Street) in Shreveport, Louisiana. Her body was discovered approximately 1/2 mile northwest of the park on July 12, 2021. Little died from a gunshot wound.

If you have any information concerning this case, please contact the FBI at 1-800-CALL-FBI (1-800-225-5324), your local FBI office, the nearest American Embassy or Consulate, or you can submit a tip online at tips.fbi.gov.

Field Office: New Orleans

OIG ON SOCIAL MEDIA



New Orleans OIG @NOLAOIG · Jun 16



New Orleans OIG has met the relevant standards established by the Association of Inspectors General.



New Orleans OIG @NOLAOIG · Jun 15



The New Orleans Office of Inspector General is hiring Forensic Auditors:
Forensic Auditor I
governmentjobs.com/careers/neworl...

Forensic Auditor II
governmentjobs.com/careers/neworl...

Forensic Auditor III
governmentjobs.com/careers/neworl...

Forensic Auditor IV
governmentjobs.com/careers/neworl...



OIG ON SOCIAL MEDIA



New Orleans OIG @NOLAOIG · Jun 15



The New Orleans OIG May, 2022 Monthly Report:

nolaig.gov/images/reports...



New Orleans OIG @NOLAOIG · Jun 7



The New Orleans Office of Inspector General welcomed student interns this week to join the ranks of dedicated City employees.

